

THE CITY OF KNOXVILLE

CIVIL SERVICE JOB ANNOUNCEMENT

Civil Service Department, Suite 569, City County Bldg, 400 Main Street, Knoxville, TN 37902 (865) 215-2106.

Web Address: www.knoxvilletn.gov

7023

SEMI-TRUCK DRIVER

1/12/16

(Entry Level and Promotional)

Drug testing may be required.

ENTRY SALARY: \$26,995/annually

SALARY RANGE: \$26,995 – \$40,015/annually (Pay Grade 4)

The City of Knoxville requires as a condition of employment that all newly employed individuals, former employees that have been re-hired, or employees promoted to a new classification will receive their paychecks by way of automatic direct deposit.

Starting and promotional salaries will be determined based upon applicant qualifications in accordance with Civil Service Merit Board Rules and Regulations.

The City of Knoxville only accepts online applications. To apply, go to www.knoxvilletn.gov . If you need assistance submitting an application, you may visit the Civil Service office at the address listed above.

The following documents **MUST** be submitted online by **WEDNESDAY, JANUARY 13, 2016:**

- Completed City of Knoxville Online Application.
- Detailed resume (upload and attach to your online application).
- Copy of Class A TN Commercial Driver's License (upload and attach to your online application).
- If you have questions regarding your application or need help applying, please email hbroyles@knoxvilletn.gov before the posting deadline.

JOB DESCRIPTION:

Under general supervision, drives a semi-truck (i.e., eighteen-wheel tractor trailer) to transport items to and from specified destinations. (Trash from Transfer Station to a landfill).

MINIMUM REQUIREMENTS

Unless stated otherwise, applicants must possess and/or meet the following minimum requirements prior to the application deadline:

Current City Employees may apply, but must have completed initial Civil Service probationary period and have received a satisfactory performance rating on their last evaluation to receive promotional preference.

Must possess a Tennessee Class A Commercial Driver License without restriction 57 as required by State Law.

One (1) year of verifiable experience in driving a semi-truck.

EXAMINATION

The selection process will consist of a work-sample performance test (100%) on the Semi-Truck.

Note: Background checks will be conducted.

AN EQUAL OPPORTUNITY EMPLOYER/DRUG FREE WORKPLACE

The City of Knoxville does not discriminate on the basis of race, color, creed, national origin, sex, religion, age, veteran status, disability, gender identity, genetic information, or sexual orientation in employment opportunities.

POSITION DESCRIPTION

City of Knoxville

Class Title: Semi-Truck Driver	Working Title: same	PCN:
	Incumbent: vacant	Created: 01/16/2008

GENERAL DESCRIPTION

Under general supervision, operates a semi-truck.

SAFETY SENSITIVE

This position is designated as Safety Sensitive.

ESSENTIAL FUNCTIONS

Drives a semi-truck (i.e., eighteen-wheel tractor trailer) to transport items to and from specified destinations. (Trash from Transfer Station to a landfill)

Hooks and unhooks trailer from truck including disconnecting and reattaching hydraulic hoses.

Operates hydraulic equipment to empty trailer.

Operates a company radio to communicate with supervisor.

Checks materials to ensure trailer is loaded properly.

Performs preventive maintenance inspection on semi-truck and equipment.

Cleans equipment and tools.

Performs other related work at the Transfer Station as required.

MARGINAL FUNCTIONS

Cleans and washes semi-truck.

Completes forms and submits required paperwork and documentation.

KNOWLEDGE, SKILLS, AND ABILITIES

Ability to operate assigned heavy equipment (e.g., semi-truck, highlifts, backhoes, etc.) for extended periods under unfavorable climatic conditions.

Knowledge of basic mechanical problems which may make equipment unsafe to operate.

Knowledge of procedures used to maintain heavy equipment.

Knowledge of the care and use of motor vehicles.

Knowledge of operating limitations of a semi-truck.

Knowledge of proper loading procedures for a semi-truck.

Knowledge of State and City traffic regulations.

Knowledge of safety precautions, practices, and procedures.

Knowledge of occupational hazards.

Ability to understand and follow simple oral and written instructions.

Ability to establish and maintain effective working relationships with other employees.

Ability to read and write at a minimal level.

Ability to maintain a Tennessee Class A Commercial Driver's License without restriction 57 as required by State Law.

Semi-Truck Driver (PCN)

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PHYSICAL REQUIREMENTS

This position consists of primarily heavy work, requiring the incumbent to exert up to 100 pounds of force occasionally, and/or 50 pounds (or less) of force frequently, in order to lift/carry, push/pull, or otherwise move objects. A description of the specific physical requirements associated with this position is maintained on file in the Civil Service office for review upon request.

MENTAL REQUIREMENTS

This position uses relevant principles and procedures to solve practical problems and to deal with a variety of concrete variables in situations where only limited standardization exists. A description of the specific mental requirements associated with this position is maintained on file in the Civil Service office for review upon request.

MINIMUM REQUIREMENTS

Must possess a Tennessee Class A Commercial Driver License without restriction 57 as required by State Law.

One (1) year of verifiable experience in driving a semi-truck.